

MORRIS SCH DIST BD OF ED-02703385 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Off-Site Assessment Tool	Revenue from Nonprogram Foods		709	06/28/2019	CAP Accepted
Corrective Action History	CAP Accepted Katie Hunter 06/21/2019 10:23 AM	CAP Accepted			
	CAP Submitted ANTHONY LOFRANCO 06/18/2019 10:20 AM	The District will review the NPFR Webinar from June 2015, and annually we will complete the NPFR Tool to ensure that revenues from the sales of non-program foods cover the food cost of those non-program foods.			
	Flagged Lisa Garland 06/07/2019 01:07 PM	<p>Finding: Revenue from Non-program Foods</p> <p>The SFA did NOT submit the executed NPFR Tool as required annually by USDA. However the State Agency executed the SFA's NPFR tool and confirmed it did NOT match the figures to the SFA's Exhibit B-5 Statement of Revenues, Expenses and Changes In Fund Net Position & did NOT include all of its nonprogram revenues and costs in its calculation.</p> <p>In addition, Revenue Ratio DID NOT equal or exceed its Food Cost Ratio as required under 7 CFR 210.14(f).</p> <p>Please review the NPFR webinar in SNEARS on the proper completion of the tool:</p> <p>Under Resources, Training, NPFR Webinar June 2015.</p>			
On-Site Assessment Tool	Civil Rights		810	06/24/2019	CAP Accepted
Corrective Action History	CAP Accepted Katie Hunter 06/21/2019 10:22 AM	CAP Accepted			
	CAP Submitted ANTHONY LOFRANCO 06/04/2019 02:12 PM	<p>Anthony Lo Franco has submitted to the district policy committee the updates for the non-discrimination statement on program materials, for Policy #'s 8500, 8508, 8505. Once it is approved through committee then it will go to the Board of Education for a vote. It should be completed by September 2019.</p> <p>The eligibility letter has been updated to include the non-discrimination language on May 28, 2019, templates attached.</p>			
	Flagged Katie Hunter 05/24/2019 10:38 AM	<p>The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statements [regular and shortened version for limited space (Form #213)], are available on the Department of Agriculture Forms web site or at the following link: http://www.fns.usda.gov/fns-nondiscrimination-statement. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			

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On-Site Assessment Tool	Certification and Benefit Issuance		126	06/24/2019	CAP Accepted
Corrective Action History	CAP Accepted Katie Hunter 06/21/2019 10:22 AM	CAP Accepted			
	CAP Submitted ANTHONY LOFRANCO 06/04/2019 02:16 PM	The no social security number box was checked on both applications after contacting family to confirm they did not have one May 15, 2019. I will have to be more careful when processing applications to check that the box has been ticked or the last 4 digits of their SS are provided.			
	Flagged Katie Hunter 05/24/2019 10:39 AM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.			
On-Site Assessment Tool - Site	Smart Snacks in School	FRELINGHUYSEN	1105	06/24/2019	CAP Accepted
Corrective Action History	CAP Accepted Katie Hunter 06/21/2019 10:21 AM	CAP Accepted			
	CAP Submitted LINDA LADOLCETTA 05/30/2019 11:28 AM	All snack items purchased from our vendor and sold as ala carte meet Smart Snack requirements. In this case it was a loading error on the vendors end. In order to prevent a recurrence. we have immediately reiterated to all supervisors that they must call the Director or Assistant Director for approval on any substitutions they receive. In addition the Assistant Director will check the delivery receipts once they are forwarded to the office for any substitutions that were not called in by the staff at the schools.			
	Flagged Katie Hunter 05/24/2019 10:39 AM	All food and beverage items sold a la carte to students during the school day must meet Smart Snack requirements. The requirements apply to items sold anywhere on the school campus (including but not limited to the cafeteria, vending machines, school store, etc.) The Alliance for a Healthy Generation calculator can be used to determine if a food or beverage meets Smart Snack requirements. A link to the calculator is available under Resources in SNEARS. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			